

Engineering Change Request	[Company Name]	PR #	
Description of Problem / Reason for Request		Urgency_____	
Problem is With: ☐ Product ☐ Process ☐ Pubs ☐ Other			
Part Numbers / Document Numbers / Product Numbers (as Known)			
Proposed Solution (if you know one) (Attach Mark Ups if Possible)			
Requestor's Name	Phone #	Page of Pgs	Date
Cognizant Engineer	EDC Tech's Name		Date of Engr
Problem: ☐ Accepted ☐ Rejected ☐ Next Product by Cog Eng			
Reason for Acceptance / Rejection			
Acceptance condition(s)			
Title of ECR	Cog Engr Sign		Date

** Form Date: If you talked to the responsible engineer and can fully delineate the change, do not fill out the ECR, go directly to the ECO

